



Texas Department of Health
Professional Licensing and Certification Division
Professional Sanitarian Registration Program
1100 West 49th Street
Austin, Texas 78756
512-834-4517

5B750-151

APPLICATION FOR REGISTRATION AS A PROFESSIONAL SANITARIAN

I AM APPLYING FOR REGISTRATION AS: (check only one)

See rules for eligibility requirements

- ☐ Professional Sanitarian.....\$115 Fee
☐ Sanitarian in Training.....\$125 Fee
☐ Professional Sanitarian (exempt from exam).....\$115 Fee
☐ Upgrade to Professional Sanitarian.....\$90 Fee

An additional \$50 examination fee will be payable to "Promissor" after application approval has been received**

I. PERSONAL INFORMATION (PLEASE TYPE OR PRINT)

Paste recent, clear
photograph in this
space (Head &
Shoulders, Front
View)

Date Taken _____

1. Name: _____	
Last	First Middle
2. Social Security Number _____ Telephone _____	
3. Address _____	
Street	City County State Zip Code

II. EMPLOYER

4. Name: _____	
Last	First Middle
Address _____	
Street	City County State Zip Code
Telephone _____	

III. EDUCATION

5. Please submit an official transcript of your college, university and/or graduate record which verifies that degree and science requirements have been met. (*Transcript must be original*). List additional universities on a separate sheet.

Colleges/Universities	Location	Science Hours Completed	Were you graduated? (Yes or No)	Conferred Degrees and Year or Each	Major Subject
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____

IV. GENERAL INFORMATION

6. Are you registered (or licensed) as a Professional Sanitarian in any other State or Country? ____ Yes or ____ No
Where? _____ Date of registration: _____ Certificate Number: _____
Have you ever had your certificate or license to engage in sanitation or any other profession revoked, in this state or elsewhere? ____ Yes or ____ No
If your answer is "Yes", please explain in detail on an attached sheet the circumstances of the revocation.
7. Registration by: (Check One) ____ Examination ____ Exemption
8. If you are a Texas resident, how long immediately prior to this date? _____

NOTE: Applicants for Sanitarian-In-Training should not fill out items 9 and 10 unless applicable experience has been obtained.

V. EMPLOYMENT RECORD

9. Begin with present position and work back to your first position.

	<u>Name</u>	<u>Street Address</u>	<u>City</u>	<u>State</u>	<u>Zip Code</u>	<u>Telephone No.</u>
a.	_____					
b.	_____					
c.	_____					

Attach a detailed summary of experience (INCLUDING EMPLOYMENT DATES) on a separate sheet of paper.

VI. REFERENCES

10. Give names of three persons, who are familiar with your work, and to whom TDH may address inquiries, if necessary. If possible, at least one Registered Sanitarian should be listed.

	<u>Name</u>	<u>Street Address</u>	<u>City</u>	<u>State</u>	<u>Zip Code</u>	<u>Telephone No.</u>
a.	_____					
b.	_____					
c.	_____					

VII. NOTIFICATION

11. House Bill 5, passed by the 70th Texas Legislature, 1987, required the establishment of time periods for processing registration applications. The time period established for processing a completed application is 45 days. If the application is incomplete, an additional time period of 30 days will be required. If the application is not processed within these time periods, the applicant can appeal to TDH for full reimbursement of all filing fees.

VIII. ACKNOWLEDGMENT and NOTARY SEAL

12. I do solemnly swear (affirm) that I am the person named in this application; that the photograph attached is my likeness; that I have made or read the contents hereof; and to the best of my knowledge believe the foregoing statements and answers are true in substance and effect and are made in good faith.

Signature of Applicant
Subscribed and sworn to before me this ____ day, _____, 19

Notary Public, County of _____, Texas
Place

Notary Seal or Stamp

25 Texas Administrative Code, Chapter 265.145

(a) The purpose of this section is to set out the qualifications of applicants for examination, registration, and licensing as a sanitarian or sanitarian-in-training.

(b) An applicant who qualifies under Texas Civil Statutes, Article 4477-3, §5(a) (Act), must have:

(1) graduated with a bachelor's degree from an accredited college or university that included not less than fifteen semester hours or its equivalent in basic or natural science or any combination of basic or natural science. Effective September 1, 2001, the educational requirements for registration as a sanitarian will require graduation with a bachelor's degree from an accredited college or university with not less than thirty semester hours or its equivalent in a basic or applied science;

(2) not less than two years of full-time experience in the fields of consumer health, environmental health or sanitation which may include the following:

(A) regulatory inspections or evaluations of retail food establishments; retail grocery stores; food warehousing facilities; food manufacturing facilities; food service at special events; mobile food service vehicles and facilities; producer dairy farms; dairy product manufacturing facilities; frozen dessert manufacturing facilities; on site sewage facilities; asbestos abatement processes; mass gathering events; industrial pretreatment processes (sewage); municipal sewage facilities and wastewater plants; public and semi-public swimming pools; child care facilities; long term care facilities; hospitals; correctional facilities; public and private schools; youth camps; and recreational areas for children; radiation hazards, including lasers and microwaves; and private and public water systems;

(B) site evaluation and design of on-site sewage system facilities as specified in Texas Natural Resource Conservation Commission rules;

(C) Hazard Analysis and Critical Control Point (HACCP) systems or processes;

(D) investigation of food borne illnesses; water borne illnesses; vector borne illnesses; zoonotic illnesses; food product contamination or adulteration; the environmental conditions surrounding reported elevated blood lead in children and adults; consumer, governmental agency or industry complaints; and animal bites;

(E) performance of vector control activities related to mosquitoes, flies and rodents; environmental assessments; code enforcement activities; and food handler or certified food service manager training;

(F) first responder to hazardous material spills and incidents; and natural and man made disasters; or

(G) regulatory review of plans and specifications for food establishments; plans and specifications for public, semi-public and private swimming pools; and plans and specifications for on-site sewage systems facilities;

(3) regularly assigned duties which must have included consumer health, environmental health or sanitation. The applicant need not have had the titles "sanitarian" or "sanitarian-in-training";

(4) not less than two years of experience gained under the preceptorship of a department registered sanitarian or a person possessing equal qualifications, as determined by the department. This preceptor is required to verify and affirm the experience of the applicant;

(5) passed the prescribed examination as set forth in §265.148 of this title (relating to Examinations);

(6) filed the documents and application required by §265.144 of this title (relating to Application Procedures); and

(7) paid the appropriate fees.

(c) An applicant who qualifies under Texas Civil Statutes, Article 4477-3, §5(b) (Act), must have:

(1) graduated with a bachelor's degree from an accredited college or university that included not less than fifteen semester hours or its equivalent in basic or natural science or any combination of basic or natural

science. Effective September 1, 2001, the educational requirements for registration as a sanitarian will require graduation with a bachelor's degree from an accredited college or university with not less than thirty semester hours or its equivalent in a basic or applied science;

(2) passed the prescribed examination as set forth in §265.148 of this title;

(3) completed a preceptor contract on department forms that includes:

(A) the name and signature of each preceptor and the name and signature of the sanitarian-in-training;

(B) the registration number of each preceptor;

(C) the primary location and address where consumer health, environmental health or sanitation services are provided;

(D) a description of consumer health, environmental health or sanitation duties to be rendered by the sanitarian-in-training;

(E) a statement that each preceptor and the sanitarian-in-training have read and agree to adhere to the Act and this subchapter; and

(F) the date the preceptor and sanitarian-in-training signed the department's preceptor contract;

(4) filed the documents and application required by §265.144 of this title; and

(5) paid the appropriate fees.

(d) On proper application, the department may grant a license of registration to a licensee or registrant of another state, commonwealth, or territory of the United States that has requirements equivalent to or higher than those in effect in this state for the registration of a sanitarian or sanitarian-in-training.

Source Note: The provisions of this §265.145 adopted to be effective March 26, 2000, 25 TexReg 2345

GENERAL INFORMATION

Article 4477-3 of Vernon's Texas Civil Statutes provides "in order to safeguard life, health and property, and to establish and protect the professional status of those persons whose duties in environmental sanitation call for knowledge of the physical, the biological and the social sciences, there is hereby established a program for the Registration for Professional Sanitarians".

A Sanitarian is a "person trained in the field of sanitary science to carry out educational and inspectional duties in the field of environmental sanitation".

MINIMUM QUALIFICATIONS

- Professional Sanitarian

Graduation from a college or university of recognized standing with a B.S. or B.A. degree with at least 30 hours in a basic or applied science. A certified copy of your college transcript is required. Passed the prescribed written examination. Acquired two (2) years of experience in the field of sanitation.

- Sanitarian-In-Training

Graduation from a college or university of recognized standing with a B.S. or B.A. degree with at least 30 hours in a basic or applied science. A certified copy of your college transcript is required. Passed the prescribed written examination. Less than two (2) years of experience in the field of sanitation. Completed preceptor agreement.

EXAMINATIONS

The examination is designed to test the general knowledge of the applicant in the basic and natural sciences and their application in the variety of environmental health activities. The examination consists of multiple choice questions and a passing score of 70% is required. Any applicant who fails to receive a passing score may repeat the examination after a waiting period of 90 days.

Once TDH has received your completed Registered Sanitarian application and application fee we will review your file to determine that you are eligible to test. TDH will then send you an examination admission letter. You must present this admission letter, along with a check or money order made out to Promissor for the test/retest fee of \$50 (**no cash accepted**), to the Promissor exam proctors on the day of the examination. **YOU WILL NOT BE ADMITTED TO THE EXAMINATION WITHOUT PRIOR APPROVAL FROM TDH.**

FEES

All fees payable to the Texas Department of Health, **are not refundable**, and must accompany the application for registration. The fees are:

- | | | | |
|----|-------------------------|---|-----------|
| 1. | Professional Sanitarian | - | \$115.00 |
| 2. | Sanitarian-In-Training | - | \$ 125.00 |

***Once your application is approved TDH will send you an examination admission letter and instructions to make arrangements to take the Registered Sanitarian exam. **You must present the application letter and a check or money order make out to Promissor for the \$50 exam fee the day of testing.**

- | | | | |
|----|--------------------|---|----------|
| 3. | Renewal (annually) | - | \$ 75.00 |
|----|--------------------|---|----------|

A reinstatement/late fee of \$75.00 is applied to late renewals within a one (1) year period only. After one year, a lapsed registrant must re-apply under the current requirements.

NOTE:

When submitting an application for registration as a Sanitarian, please attach the following:

- 1. Job description of past and present work experiences relating to sanitarian activities, including the employment dates of each work experience.**
- 2. CERTIFIED college transcript(s) from all colleges/universities (original).**
- 3. Small photograph.**
- 4. Registration fee.**
- 5. Application must be notarized.**

References:

Control of Communicable Disease in Man, 16th edition 1995, 17th edition 2000 – edited by James Chin

- Available to purchase from the American Public Health Association
<http://www.apha.org/media/science.htm>

Environmental Engineering and Sanitation, 4th edition – by Joseph A. Salvato

- Available to purchase new or used from on-line book source

Principles of Epidemiology, second edition, published by CDC

Web accessible versions:

- Description of course content <http://www.cdc.gov/phtn/catalog/pdf-file/3030g.htm>
- Course in large file http://www.cdc.gov/phtn/catalog/pdf-file/Epi_Course.pdf
- Version with each chapter as individual files http://www.cdc.gov/phtn/catalog/pdf-file/Epi_Intro_1.pdf

Cooking of Meat and Poultry Products, USDA

Web accessible versions:

- List of videos and handouts
<http://www.fsis.usda.gov/OFO/HRDS/STATE/RETAIL/manual.htm>
- Actual document <http://www.fsis.usda.gov/OFO/HRDS/STATE/RETAIL/ccmpp.pdf>
- Pathogen modeling program
<http://www.fsis.usda.gov/OFO/HRDS/STATE/RETAIL/pathogen.htm>

Handbook of Environmental Health: US Indian Health Service

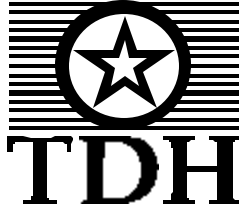
Draft version of the 2000 revised version

http://www.his.gov/opheng/EH_Handbook/eh_handbook.htm

30 Texas Administrative Code Chapter 285 Onsite Sewage Facilities on the state of Texas
web site

Web accessible version:

[http://info.sos.state.tx.us/pub/plsql/readtac\\$ext.ViewTAC?tac_view=4&ti=30&pt=1&ch=285](http://info.sos.state.tx.us/pub/plsql/readtac$ext.ViewTAC?tac_view=4&ti=30&pt=1&ch=285)



Eduardo J. Sanchez,
M.D., M.P.H.
Commissioner of Health

1100 West 49th Street
Austin, Texas 78756-3199

<http://www.tdh.state.tx.us/hcqs/plc/rs.htm>
512-834-4517

Gary R. Bego
Chief Operating Officer

Charles E. Bell, M.D.
Executive Deputy
Commissioner

January 7, 2003

TO PROSPECTIVE SANITARIAN APPLICANTS:

To assist you in determining whether you are eligible to apply for registration as a Professional Sanitarian, we have enclosed the following information:

1. Application for Registration
2. Rules 25 Texas Administrative Code §265.145
3. Information sheet listing qualifications

This legislation was enacted to recognize practicing sanitarians as professionals based upon certain qualifications, i.e., acceptable college degree, passing an examination, and having a minimum of two years of experience as a sanitarian.

NOTE: Those persons such as physicians, dentists, engineers and doctors of veterinary medicine, who are duly licensed by another official State Licensing Agency, shall be exempt from the provisions of this act.

All applicants, without exception, must meet the current specifications established for a Sanitarian I to be registered as a Sanitarian-In-Training.

Since the registration fees collected for this program are deposited in the State Treasury and cannot be returned to ineligible applicants, you should be certain that you meet the requirements before filing your application.

Please type or print the information requested in all spaces of the application as it becomes your permanent registration record. Complete information in your application is necessary to evaluate your qualifications. After registration, yearly renewal notices will be mailed to you (except those registered as a Sanitarian-In-Training) so you may keep your status current.

Sincerely,

Yvonne Feinleib, Program Administrator
Professional Sanitarian Registration Program
Professional Licensing and Certification Division